



**Greater Downtown Colorado Springs Business Improvement District
Board of Directors Meeting
March 21, 2017 at 8 am
111 S. Tejon Street, Suite 400**

Board Attendees: Dave Bunkers, Wylene Carol, Randy Case (on phone), Colin Christie, Lauren Ciborowski, Gary Feffer, Jessica Modeer, Craig Ralston, Luke Travins and Russ Ware

Staff: Susan Edmondson, Tim Archer, Heather Whitworth, and Margo Baker

Guests: None

Welcome / Call to Order

Jessica Modeer opened the meeting at 8:04 a.m. She welcomed Colin Christie, 365 Grand properties, to the Board.

Minutes

Wylene Carol moved to accept the January 17, 2017, and February 21, 2017, minutes, seconded by Luke Travins, and approved unanimously.

Financials

Dave Bunkers said tax revenue is beginning to come in and the cash balance is increasing. Expenses this month are on target and the 2016 salt purchase was booked into this year, which means that line item already is a little beyond budget. Craig Ralston moved to approve the financials dated February 28, 2017, seconded by Dave and approved unanimously.

Governance

Board opening summer 2017: Susan Edmondson said Gary Feffer is completing his second term of service on the Board and his position will become open this July. Susan asked for volunteers to interview candidates. Dave Bunkers, Bill Nelson, Jessica Modeer and Randy Case agreed to participate.

CORA policy: Susan referred to the proposed CORA (Colorado Open Records Act) policy. As a quasi-governmental agency BID is subject to CORA requests. The DP and DDA Boards have both adopted the same policy which was developed in consultation with DP's attorney. Craig moved to adopt the CORA policy, seconded by Dave, and approved unanimously. Attached and made part of these minutes.

Public space management

General updates: Tim Archer said Code Enforcement is quickly responding to issues concerning graffiti, alleyways, trash management, grease spills, and vagrants. Irrigation should be turned on during the first week in April, and plants arrive about May 15. He is coordinating with respective

businesses for pressure washing to occur the first week in April with the next phase scheduled for June. Board discussed homeless / vagrant / cleanliness / safety issues.

Downtown Event impact fee: – Regarding the fee, smaller events and agencies have been cooperative and understanding of the need for the fee. Board expressed concern that the St. Patrick’s Day parade was messier than in the past and that the organizer has not yet paid the impact fee.

Marketing

New website preview: The new website, set to launch Wednesday at noon, was previewed. New items include emphases on Downtown living essentials, residences, outdoors, and improved shop / dine/ stay pages. A development toolkit companion website is coming next.

Upcoming: Second quarter key events include May 7 Saturday Stroll, May 16 Pints & Plates week, updating the tourism map with districts and the summer tourism magazine.

Safety

General updates: Discussed, above.

RFP: The RFP has been issued for summer security and firms will be interviewed next week.

Old business

Nighttime economy: There have been several meetings of the nighttime economy task force and discussions include:

1. Entertainment district
2. Summer food truck pod area
3. Parking, meters – changing to extend hours into the evening
4. Alleyways improvements – RFQ is out for landscape architects for alleyways / gateways design. Of six applicants the three finalists will be interviewed this week.

New business

The Urban Living Tour is April 29 from 10-4 pm at a variety of Downtown residences.

Adjourn

Meeting adjourned at 9:05 a.m.